

OUTLET BAY SEWER DISTRICT

BOARD MEETING MINUTES

APRIL 20, 2023

The board of directors of the Outlet Bay Sewer District met on Thursday, April 20, 2023 at the district office. Present were Chairman Tom Bell, Directors Justin Bradbury, Kristy Pettit, Jeff Stockdale and Fred Simpson (via conference call). Also present were Kevin Koesel, Fritz Broschet and Kari Davis.

Chairman Bell called the meeting to order at 4:00 p.m.

The minutes of the March meeting were read.

There being no additions or deletions to the agenda, it was approved as written.

OLD BUSINESS:

Kevin Koesel of James A Sewell & Associates was in attendance to answer any questions or concerns the board might have regarding the updated facility use plan. Kristy Pettit said that in July of 2022 the engineering report showed the cost of the mainline upgrade was \$316,000, which the district added a 30% markup to that cost in our contract with Eagle Subdivision, and now we are at 1.2 million? How did that happen? The Board relied on the engineering report to identify the areas needing upgrading and also to identify the costs of such upgrades. The new FUP shows a completely new area of line that is now needing replaced, with a price tag of \$1,250,000. This information comes as a complete surprise to the Board.

Jeff Stockdale explained that the agreement we made with Eagle Subdivision was specific to the scope of work to the Tamrak, not to Millie's, and the cost difference is from the line from Tamrak to Millies.

Kevin Koesel explained that the capacity analysis report he did in 2018 for the Carlos Landa project was for 50 homes. The 2022 analysis for Eagle Subdivision was for 150. It included a traffic analysis and it was determined that turning lanes must be added on Highway 57. If the district waits to do this line, it will be removing the new asphalt and the cost will be huge. Kevin said Eagle Subdivision wants the whole 150 lots, and suggested we make a new contract with Eagle Subdivision for an additional 81 System Development Charges to cover the expense. The SDC suggested in Kevin's report is \$15,500. However, it's up to the board to come up with a price that covers all expenses of the project.

MAINTENANCE REPORT:

The control panel on Lakeshore is scheduled to be replaced May 9th and 10th. We need new conduit from the control panel to the tank.

Fritz had a service call at the Moon residence. He replaced a pump.

The new aerator motors have shipped.

Fritz has a broken line at the Golf Course that needs fixed, in addition to the broken line on Lake Shore and the Lamb Creek air-vac project.

Fritz has been spring pumping.

The irrigation is fired up – irrigation season begins May 1st.

Fritz has been working on putting together a job description. The district needs to start planning for hiring an operating assistant and further to get someone trained to replace Fritz in the upcoming years.

SECRETARY/TREASURER'S REPORT

The board reviewed the monthly bills. Kristy made a motion to pay the bills, seconded by Jeff. Motion passed.

Kari reviewed with the board a list of future projects and expenses the district is facing and also the reserve accounts in place for funding these items. Our operations fund needs to cover trimming of the laterals as required by our DEQ permit, replacing control system software, updating our lift stations, diagnosing infiltration in our aging infrastructure, performing a leak test in 2024 as required by our permit, permit renewal in four years, etc. The district is seeing price increases in pumps, chlorine, parts, etc. The rate committee has been meeting and working on a proposal for the board to review for an increase in rates for the upcoming fiscal year. A proposal should be ready for board consideration at the May board meeting.

There being no further business to be brought before the meeting, it was adjourned at 6:09 p.m.

Respectfully submitted,

Kari Davis
District Secretary