

**OUTLET BAY SEWER DISTRICT  
149 Outlet Bay Road  
Priest Lake, Idaho 83856  
(208) 443-3831**

**Dear Outlet Bay Sewer District Applicant:**

Enclosed herewith please find the following forms necessary for installation of a residential septic and/or pump tank:

***--OUTLET BAY SEWER DISTRICT APPLICATION FOR MEMBERSHIP  
AND SEWER SERVICE***

***--OUTLET BAY SEWER DISTRICT RIGHT OF WAY AGREEMENT***

***--OUTLET BAY SEWER DISTRICT MAINTENANCE RULES***

***--OUTLET BAY SEWER DISTRICT INSPECTION AND APPROVAL***

Please note the only approved residential septic tank for this District is Product #1627, a combination septic/pump tank supplied by Wilbur Vault Company in Spokane, Washington, or an equivalent approved by District. Unusual, multiple or commercial installations may require a different tank. However, the District must approve any such tank. Some installations require a pump and tank, others a tank only. The pump is required where gravity will not yield a stream flow. The District will make that determination.

Installation costs vary depending on the terrain and distance from the septic tank to the main line and the size of the pump required. District personnel will help you determine the proper placement of the tank on your property. The pump, electrical connectors, switches, fuses, etc., must be supplied by the District so that everything is compatible with those the District uses throughout the system and will be supplied by the District as well as other miscellaneous fittings at the District's cost, plus 20%. The District determines the pump size requirement. After the lines are installed from the house to the septic tank, District personnel will set the pump and make the connection to the main line after line is laid but not covered by the trunk. Please note three day notice is required.

The following is the approximate cost you may expect for installation and supplies for connection. Please remember these estimates, except for the hook-up fee, are approximate and your special circumstances will make a difference.

--HOOK UP FEE	\$3,600
--1/2 HP PUMP	\$_____
--MISCELLANEOUS FITTINGS, ELECTRICAL, ETC.	\$_____

To initiate a hookup after payment of fees and easements are obtained for the District by the Applicant, the Applicant must obtain a plumbing permit for hookup of their house line to the septic tank.

All electrical connections must be made by an Idaho licensed electrician, and must be signed off by an installer. An Applicant may do his/her own work, but must obtain an inspection approval from an electrical inspector. Also, each installation MUST be approved by a representative of the District before the excavated pipes and septic tank are covered. Any covering before approval will require re-excavation at Applicant's expense. Three days' notification for inspection is required.

In most cases the well should be located and drilled before septic tank location and placement. Applicant runs the risk of not finding water and if the tank is in the ground next to the new location, it might not meet code distance from the septic tank.

The District, after receiving the Application and fees, will issue a letter needed by the Application to obtain a building permit. The Application must forward a copy of the building permit and plumbing permit to the District. The District will not allow installation without the two permits.

Sewer maintenance fees start with the septic tank hookup. Delaying of well installation does not cancel maintenance fees.

If you have any questions after reviewing the enclosed documents, please call the District office at (208) 443-3831.

Thank you,

Outlet Bay Sewer District

Fritz Broschet  
Maintenance Manager

**OUTLET BAY SEWER DISTRICT  
APPLICATION FOR MEMBERSHIP  
AND SEWER SERVICE**

**APPLICANT(S) NAME:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_

\_\_\_\_\_

**TELEPHONE:** \_\_\_\_\_

I, \_\_\_\_\_, do hereby apply to the Outlet Bay Sewer District for sewer service on my property located at :

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

In making this application, I understand that it is my obligation to contract for all labor and material.

1. I agree to pay the hookup fee in the amount of \$3,600 per single dwelling, of which is due with the return of this application.

2. The Outlet Bay Sewer District shall approve the size and location of the septic and/or pump tank, sump and service lines to be installed and to service adjacent properties with these same tanks and service lines.

3. I shall have the facilities installed at my expense to the point of connection at the main sewer line. These installations shall be made in accordance with the District's

specifications and inspected by the District prior to back filling (three day notice required) and all electrical work is to be done by an Idaho licensed electrical contractor.

4. The District shall make the connection at the main sewer line, at the District's published hourly rate.

5. All tanks, service lines and related facilities installed shall become the property of the Outlet Bay Sewer District and the District shall assume all responsibility for future maintenance and repair of these facilities from the septic tank to the lagoon after final approval has been granted of the installation. The District assumes NO responsibility for maintenance and repair of lines and facilities between the building served (house) and the septic tank. A service fee, established by the District, will be charged to the sewer user (property owner) if the District's maintenance man is called out and the problem is between the building serviced and the septic tank. Maintenance of the pump assembly will be the District's responsibility, but pump replacement will be the property owner's responsibility.

6. I agree to exercise reasonable care in the use of the installed facilities and not to deposit into the system any non-biodegradable objects such as plastic bags, sanitary napkins or tampons, children's toys, disposable diapers, etc., which could interfere with the operation of the septic tank and pump.

7. I further agree to pay all service charges established by the District. BEGINNING DATE OF SERVICE shall be within ninety (90) days of date of obtaining plumbing permit. This contract is null and void after 90 days of either hookup application or plumbing permit, whichever comes first. All sums assessed by the Outlet Bay Sewer District not paid within thirty (30) days after the billing date shall become delinquent and a \$10 late fee will be assessed per month. The Board of Directors shall certify delinquent rates, tolls and charges as lien against said property to the Bonner County Tax Collector not later than the first day of August and shall be, by said tax collector, placed upon the property owner's tax roll and collected in the same manner and subject to the same penalties as other Bonner County taxes. Any legal fees incurred by the Outlet Bay Sewer District for the collection of such fees, tolls and other charges for service for facilities furnished by the District shall be the responsibility of and paid by the user.

8. If this installation is being made to operate on a gravity flow so no pump is being installed and it is later found that a pump is needed, it will be the obligation of the property owner to have a pump (size as determined by the Outlet Bay Sewer District) installed at the then current cost, plus twenty percent (20%), and sales tax. In any event, the District will install the proper pump and an Idaho licensed electrical contractor will do any change or needed electrical wiring (at property owner's expense).

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Property Owner

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Property Owner

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Date

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Date

ACCEPTED:

OUTLET BAY SEWER DISTRICT

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Maintenance Manager

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Date

# OUTLET BAY SEWER DISTRICT RIGHT OF WAY AGREEMENT

The undersigned GRANTOR(S) hereby grant(s) a perpetual easement and right of way for construction, installation, maintenance, building and repairing of tanks, pumps and service lines to the OUTLET BAY SEWER DISTRICT, together with the right to place and locate, install and repair electrical service as may be required in the operation of sewer facilities upon the GRANTOR(S) properties.

As consideration the said DISTRICT by acceptance hereof agrees to make necessary provisions to maintain and to protect the properties of the GRANTOR(S) in the construction, installation and maintenance of said sewer facilities by said DISTRICT, its agents and representatives.

In consideration of the services to be rendered by said District, the GRANTOR(S) do hereby grant, bargain and sell unto said DISTRICT the septic tank(s) located upon GRANTOR(S) property within the DISTRICT.

This easement is not to interfere with existing construction. If roads are crossed, they are to be put back into pre-existing condition by said DISTRICT or any subcontractor hired by GRANTOR(S) or said DISTRICT.

The GRANTOR(S) real property is hereby described as follows:

The easement shall be twenty(20) feet wide, be centered about the final sewer service line alignment and extend from the property line to a point five (5) feet past the septic tank.

This agreement shall be binding upon the heirs, successors and assigns of the parties.

GRANTOR(S):

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Property Owner

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Property Owner

STATE OF IDAHO     )  
                                      :SS  
County of Bonner     )

On this \_\_\_\_ day of \_\_\_\_\_, 2023, before me, the undersigned Notary Public, personally appeared \_\_\_\_\_ and \_\_\_\_\_, known to me to be the person(s) whose name(s) is/are subscribed to the within instrument, and acknowledged to me that he/she/they executed the same.

\_\_\_\_\_  
Notary Public - State of Idaho  
Residing at \_\_\_\_\_ therein.  
My Commission Expires: \_\_\_\_\_.

# OUTLET BAY SEWER DISTRICT MAINTENANCE RULES

1. The customer pays for sewer lines inside his/her house and to the septic tank.
2. A service call charge, established by the District, will be assessed to the customer if the District maintenance man is called and the problem is between the house and the septic tank.
3. The OUTLET BAY SEWER DISTRICT maintains the system from the septic tank through the main line to the lagoon.

## **NEW INSTALLATIONS:**

1. Customer pays for:
  - (a) Sewer line from house to septic tank
  - (b) Septic and/or pump tank
  - (c) Line from septic tank to pump tank (if needed)
  - (d) Line from septic/pump tank to main line
  - (e) All fittings and adaptors to make connections
  - (f) Pump (size determined by District personnel)
  - (g) Electrical connection (to be done by licensed electrical contractor)  
Wire, disconnect box and fuses, connection to meter and/or panel box
  - (h) All parts, fittings, pump and electrical supplies will be charged to the customer at District cost plus twenty percent(20%) and sales tax
  - (i) Access riser and cover to grade service

## **LABOR:** (three days notice required)

The OUTLET BAY SEWER DISTRICT will bill all labor attached to the setting of the pump and connection at the main sewer line at District's hourly rate. The District will maintain the system from the septic to final disposal. This includes pumping tanks, flushing the line, opening air locks, after installation has been approved by the District. These duties are paid by the monthly maintenance charge except for extreme cases of vandalism. Misuse or vandalism repairs may be contracted by customer with District, him/her self, or any other person, but must be signed off by the District.



**APPROVAL OF INSTALLATION:** (three days notice required)

Must be done before any lines or the septic is covered. If approval has not been given before back filling has been done, all pipe trenches and the septic-pump tank must be uncovered at the property owner's expense for inspection and approval by District personnel.

**OUTLET BAY SEWER DISTRICT  
INSPECTION AND APPROVAL**

The septic/pump tank placement and lines to the tank from the building serviced and from the tank to the main line at the below listed property has been inspected and approved by the OUTLET BAY SEWER DISTRICT.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

OUTLET BAY SEWER DISTRICT

\_\_\_\_\_  
Maintenance Manager

PROPERTY OWNER(S):

\_\_\_\_\_  
\_\_\_\_\_

