

OUTLET BAY SEWER DISTRICT

BOARD MEETING MINUTES

JANUARY 19, 2023

The Board of Directors of the Outlet Bay Sewer District met on Thursday, January 19, 2023, at the District Office, at 4:00 p.m. Present were Chairman Tom Bell, Directors Jeff Stockdale and Justin Bradbury. Absent were Fred Simpson and Kristy Pettit. Also present were Fritz Broschet and Kari Davis.

Chairman Bell called the meeting to order at 4:00 p.m.

There being no additions or deletions to the agenda, it was approved as written.

The minutes of the December board meeting were read and approved.

NEW/OLD BUSINESS:

Director Jeff Stockdale has researching biological nutrient removal processes for the district's sewer lagoons. The district wants to be proactive and compliant on this issue. His research showed there are many different methods, one of which in particular is being used by the Liberty Lake, Washington, sewer district. Jeff provided all in attendance with information to study. When he contacted the Liberty Lake SD, he learned that they will give tours of their operation. Once the board has had a chance to review the material, Jeff suggested we go take a tour. Our permit renewal process begins in a couple of years and this an area that we are heavily regulated and must be compliant in.

MAINTENANCE REPORT:

During the power outage at Priest Lake on the evening of December 24, 2022, there was a brown-out, causing extensive damage to our main 3-Phase lift station at Outlet Bay.

Fritz was monitoring the outage carefully because if there is an extended period of time without power, the district has to manually pump our lift stations if they fill. When the power came back on, he realized it was a brown-out and came down to check the lift station and shut the power off. However, when he arrived at the lift station, the damage was already done. Both starter coils in the control panel were burned up and rendering the main lift station completely inoperable. He immediately called Northern Lights, Inc. at 12:20 a.m. on December 25th to report that we were experiencing a brown-out. The phone was not answered and so he left a detailed message on a voice machine. No one returned the call. This brown-out lasted for an extended period of time.

Because of this situation, the district was forced to employ emergency assistance from R.C. Worst and Co. and Jantzen Broschet to assist Fritz. Jantzen worked a total of 8 hours on

Christmas Day plowing out the road to the lagoon and the lift station, and helping Fritz with the round the clock pumping. Jantzen submitted a bill to the District in the amount of \$800 for his time. Fritz worked straight through the holiday, day and night, to pump and monitor the LS until RC Worst could obtain replacement parts. He put in 34 hours.

EXECUTIVE SESSION:

The board went into executive session to discuss compensation for Fritz.

The board came out of executive session. Jeff made a motion to compensate Fritz for all of his extra work, seconded by Justin. Motion passed. The board thanked Fritz for his dedication to our district and expressed appreciation for him working through Christmas.

In the spring, RC Worst will be able to finish replacement of the control panel and this lift station will be up to date.

Fritz went down to Hill's Resort on December 30th to do a routine check of all of their pumps before the busy New Year's holiday. He discovered one pump down. He pulled it and cleaned it out and it worked.

He had a service call at Hill's Resort for a pump down at one of the cabins. This will have to wait until spring to be replaced as you cannot access it easily.

Fritz had an alarm on the generator at the plant go off. The generator threw a code and would not run. We had this generator serviced by Selkirk Fabrication in September. Fritz tried calling for assistance, but was unable to reach Selkirk. He called Bellah's Generator's service out of Coolin and they came over and "re"serviced and fixed a loose wire. Fritz will use Bellah's in the future.

Fritz had a Sunday service call which turned out to be a breaker issue.

Fritz has completed his annual report and it has been submitted to the DEQ.

Fritz will be taking a couple of continuing education classes before March.

SECRETARY/TREASURER'S REPORT:

The board reviewed the monthly bills. Jeff made a motion to pay the bills, seconded by Justin. Motion passed.

Kari received a letter from Hanksville, LLC., requesting a seasonal rate as their 8 cabins are only used seasonally. Kari sent them a letter in return explaining we do not offer seasonal rates.

Kari wrote a letter to Northern Lights requesting reimbursement for damages sustained during the brown-out. We will also file a claim with ICRMP to help cover the costs.

There are three positions up for reelection this year. Kari explained the election process and the time frame involved. The positions will be published in the newspaper in March and

applications to run can be obtained through the district office. Tom advised the directors that if he is reelected for a six year term, he would be willing to serve an additional two years, but not six. Tom has been on our board for 11 years and has been our chairman for the last two.

Kari went to the Bonner County Assessors office and sat town with them to discuss the ongoing problem with their office having the wrong legal description on a property which causes the district's tax roll bill to go to the wrong property owner. Their records have been corrected however, we still have the problem of the wrong party being tax rolled for the last five years. Jeff suggested we refund what was paid by the homeowner with the wrong legal description and let the county go after the correct party. Kari will take this back up with the county until we have a resolution.

There being nothing further business, the meeting was adjourned at 5:05 p.m.

Respectfully Submitted,

Kari Davis